

**Shadow Dorset Council**  
**Shadow Executive Committee - Forward Plan - October 2018**

**For the period 15 OCTOBER 2018 to 31 MARCH 2019**  
**(publication date – 14 SEPTEMBER 2018)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Shadow Executive Committee. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

**Definition of Key Decisions**

Key decisions are defined in the Shadow Dorset Council's Constitution as decisions of the Shadow Executive Committee which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (***Thresholds - Dorset County Council £500k and District and Borough Councils £100k***); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Shadow Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p><b>Programme Highlight Report</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Members Services</p> <p><u>Means of Consultation:</u> Task and Finish Groups Workshops Ongoing programme activity</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p><b>Programme Risk Management</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Sovereign Councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings Correspondence</p>	None	<p>Lead member - Councillor Rebecca Knox</p> <p><i>Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk</i></p>
<p><b>Forward Plan/Work Programme</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Shadow Executive Committee Dorset councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Lee Gallagher, Democratic Services Manager - Dorset County Council l.d.gallagher@dorsetcc.gov.uk</i></p>
<p><b>Budget 2019/20 and Medium Term Financial Forecast - Update and Consultation</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>

<p><b>Future of Local Plans in Dorset - the Shadow Council's position and interim arrangements for the new Dorset Council</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Planning policy managers, directors and portfolio holder councillors</p> <p><u>Means of Consultation:</u> Strategic Planning Forum (member level) and officer Strategic Planning Policy Managers' Forum</p>	Adopted emergency local plans for district/borough councils Dorset-wide minerals and waste plans Local Development Schemes for each plan area	<p>Lead member - Councillor David Walsh</p> <p><i>Lead officer - Hilary Jordan, Corporate Manager - Planning (Community and Policy Development)</i> <i>HJordan@dorset.gov.uk</i></p>
<p><b>Voluntary Redundancy principles and process (Tier 2)</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Interim Monitoring Officer Interim Section 151 Officer HR Workstream Local Government Association Trade Unions External Legal Advice</p> <p><u>Means of Consultation:</u> Ongoing dialogue and meetings.</p>	None	<p>Lead member - Councillor Peter Wharf</p> <p><i>Lead officer - Nicola Houwayek, HR Strategic Lead</i> <i>nicola.houwayek@dorsetcc.gov.uk</i></p>
<p><b>Electoral Arrangements 2019</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u> Dorset Electoral Administrators Group</p> <p><u>Means of Consultation:</u> Meetings</p>	Election Project Plan	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Interim Monitoring Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i></p>
<p><b>Dorset Waste Partnership Vehicle Procurement Programme</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> <li>• Dorset Budget Task and Finish Group</li> <li>• Bournemouth, Christchurch and Poole (BCP) Place Group</li> <li>• Dorset Programme Board</li> <li>• BCP Programme Board</li> </ul> <p><u>Means of Consultation:</u> Reports and Meetings</p>	Dorset Waste Partnership Transport Strategy Capital Programme 2016/17 - 2020/21 Vehicle Procurement Programme	<p>Lead member - Councillor Anthony Alford</p> <p><i>Lead officer - Karyn Punchard, Director of the Dorset Waste Partnership</i> <i>k.punchard@dorsetcc.gov.uk</i></p>

<p><b>Dorset Waste Partnership arrangements - Delegation of Waste Function for Christchurch</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> <li>• Shaping Dorset Place Board</li> <li>• Bournemouth, Christchurch and Poole (BCP) Place Board</li> <li>• Dorset Programme Board</li> <li>• BCP Programme Board</li> </ul> <p><u>Means of Consultation:</u> Reports and discussions</p>	Waste and cleansing disaggregation template	<p>Lead member - Councillor Anthony Alford</p> <p><i>Lead officer - Karyn Punchard, Director of the Dorset Waste Partnership</i> <i>k.punchard@dorsetcc.gov.uk</i></p>
<p><b>Independent Special School Provision - Framework Tender and Award</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Part exempt</b></p> <p><i>(referred for consultation by Dorset County Council)</i></p>	Shadow Executive Committee	15 Oct 2018	<p><u>Consultees:</u></p> <ul style="list-style-type: none"> <li>• Independent Schools and Colleges</li> <li>• Partner Local Authorities and neighbouring Local Authorities</li> <li>• Children, young people, parents and carers</li> </ul> <p><u>Means of Consultation:</u></p> <ul style="list-style-type: none"> <li>• Market Engagement</li> <li>• Tender Project Steering Group</li> <li>• Engagement with the Dorset Parent Carer Council and Bristol City Council's young people's engagement service</li> </ul>	Dorset Special Educational Needs and Disabilities (SEN) Strategy 2018 - 2021 Equality Impact Assessment - SEND Strategy 2018	<p>Lead member - Councillor Andrew Parry</p> <p><i>Lead officer - Nick Jarman, Interim Director for Children's Services</i> <i>nick.w.jarman@dorsetcc.gov.uk</i></p>
<p><b>Policy Framework</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee  Shadow Dorset Council	12 Nov 2018  20 Feb 2019	<p><u>Consultees:</u> Governance Task and Finish Group Dorset Monitoring Officers Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Matt Prosser, Interim Head of Paid Service</i> <i>mprosser@dorset.gov.uk</i></p>
<p><b>Dorset Council Branding</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Wider Member Engagement Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Rebecca Knox, Councillor Gary Suttle</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director</i> <i>keith.cheesman@dorsetcc.gov.uk</i></p>

<p><b>Disaggregation Update</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Future Operation of Leisure Facilities in Dorset</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Councillor Mary Penfold</p> <p><i>Lead officer - Rebecca Kirk, General Manager, Public Health and Housing - Purbeck District Council</i></p>
<p><b>Home to School Transport and Post 16 Transport Assistance policy 2019/20</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p> <p><b>(Decision referred from Dorset County Council)</b></p>	Shadow Executive Committee	12 Nov 2018	<p><u>Consultees:</u> All Schools, neighbouring local authorities, all town and parish councils, all County Council members, parents and carers</p> <p><u>Means of Consultation:</u> Email to stakeholders; all district/town/parishes; members; all schools Information on County Council Admissions webpages</p>	Home to School Transport Assistance Eligibility Policy for Children and Young People Attending School 2019/20 Dorset Post 16 Transport Support Policy 2019/20	<p>Lead member - Councillor Daryl Turner</p> <p><i>Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk</i></p>
<p><b>Making of Consequential Order relating to Civic Functions</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	10 Dec 2018	<p><u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i></p>
<p><b>Budget 2019/20 and Medium Term Financial Forecast - Update</b></p> <p>Key Decision - <b>No</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>

<p><b>Council Tax Discounts, Long Term Empty Charges</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Business Rates Relief</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Insurance Arrangements</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	7 Jan 2019	<p><u>Consultees:</u> Budget Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>
<p><b>Constitution - Dorset Council</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee  Shadow Dorset Council	14 Jan 2019  20 Feb 2019	<p><u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i></p>
<p><b>Members Allowances Scheme 2019/2020</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	14 Jan 2019	<p><u>Consultees:</u> Independent Remuneration Panel Governance Task and Finish Group Monitoring Officers Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i></p>

<p><b>Transition Period Plan (operating arrangements and interim transition)</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	14 Jan 2019	<p><u>Consultees:</u> Governance Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p><b>Legal and Democratic Operating Model</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	14 Jan 2019	<p><u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Spencer Flower</p> <p><i>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</i></p>
<p><b>Weymouth Town Council</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee	14 Jan 2019	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</i></p>
<p><b>Corporate Plan</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee  Shadow Dorset Council	11 Feb 2019  20 Feb 2019	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p><i>Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk</i></p>
<p><b>2019/2020 Budget</b></p> <p>Key Decision - <b>Yes</b> Public Access - <b>Open</b></p>	Shadow Executive Committee  Shadow Dorset Council	11 Feb 2019  20 Feb 2019	<p><u>Consultees:</u> Public and Business Sector Councillors Budget Task and Finish Group Dorset Finance Officers Group</p> <p><u>Means of Consultation:</u> Meetings Public and Business Sector</p>	None	<p>Lead member - Councillor Tony Ferrari</p> <p><i>Lead officer - Jason Vaughan, Interim Section 151 Officer jvaughan@dorset.gov.uk</i></p>

			Consultation		
<b>Capital Strategy</b> Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>
<b>Treasury Management Strategy</b> Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>
<b>Local Council Tax Support Scheme</b> Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>
<b>Financial Regulations</b> Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Shadow Executive Committee	11 Feb 2019	<u>Consultees:</u> Budget Task and Finish Group  <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Tony Ferrari  <i>Lead officer - Jason Vaughan, Interim Section 151 Officer  jvaughan@dorset.gov.uk</i>